

**Minutes for Lake Murray Tennis Club Board Meeting
on February 13, 2019**

Present: Kathy Culver, Bruce McLees, Brian Cox, Diane Bailey, Nanette Herbuveaux, Denise Stefanson, Emily Hill

Absent: none

Guests: Tommy D., Barbara Beedle, Kaye Listug, Steve Brown, Karen Brown, Greg Jones

Pros: Dan Emmerson

Emmo Tennis Management: Dan Emmerson, Kathy Emmerson

The meeting was called to order at 6:09 PM.

Minutes were sent out for previous approval prior to the board meeting for all to read. Bruce made a motion to approve the November minutes. Nan seconded the motion. Motion passed 7-0.

Treasurer's Report - Kathy Culver

November financials were sent out ahead and distributed at the meeting. Bruce made a motion to approve the financial reports. Nan seconded the motion. Motion passed 7-0. The December draft needs the taxes approved by CPA. Depending on the outcome, the balances are subject to change. Bruce made a motion to approve the December financials. Nan seconded and financials were approved 7-0. January financials include the 2019 budget. The budget looked to be close to the projections of a Month-YTD budget from last year. Nan made a motion to approve the January financials. Diane seconded and the motion passed 7-0.

Kathy suggested moving funds to the Money Market Account at North Island Credit Union in order to get a higher interest rate. Bruce made a motion to approve the transfer of \$75,000 to North Island Credit Union. Diane seconded the motion. Vote was 7-0.

Vicki Wood has resigned as of December, 2018 from doing our financials. Kathy has offered to take over the job. Kathy will take a flash drive to keep the records in the cloud, but take the information with her to work to safeguard them. After

the tax return is completed and any adjustments have been made to the December 31, 2018 financial, a flash drive will be given to the secretary as a second backup of Quick Books. We will send a thank you card to Vicki Wood along with a check for \$100.

The Fidelity Bond is included in the Directors and Officers (D&O) Insurance, at a savings of \$1600.

Our AED/PAD agreement costs \$50 for our payment and annual reinstatement. Bruce made a motion to cover the cost of the AED/PAD equipment. Emily seconded and the vote was 7-0.

Social Report - Emily Hill

32 players and their families attended the Thanksgiving Membership Appreciation Event. Participants enjoyed great food and there was lots of positive feedback.

We had 142 people complete our survey. Who should get the results? After discussion, it was decided we would post the survey on line and keep a copy in the clubhouse. Bruce made a motion to post the survey on line and have a copy in the clubhouse for members to read. Emily seconded. The vote was 7-0.

With our annual meeting coming up, we need to determine our budget, decide on appropriate activities and see if our pros will help with these events.

Membership Report - Bruce McLees

Bruce reported we had 12 new members, (8 Single, 3 Family, 1 Jr.). The board voted to accept our new members 7-0. Currently, we have 279 memberships, (207 Singles, 70 Family, and 2 Juniors).

Shall we try prorated or quarterly? Emily made a motion to have the first three months (January, February, March) with no change. Thereafter dues will stay on the 10% prorated schedule. Expiration date stays the same. Brian seconded the motion, which passed 7-0.

The maintenance committee had no changes from November. Bruce will compile a priority list to review things needed to accomplish. Bruce would like funds to start working on the premises. Brian made a motion to provide Bruce with \$150 to get started. Emily seconded. Motion passed 7-0.

Leagues Report - Nanette Herbuveaux

The Ladies Leagues are in full swing. WTT has two new 3.5 teams. The Juniors are enjoying the team format. Both teams plan on returning with a potential team forming also. USTA Leagues are about to start their spring season.

Premises - Diane Bailey

Pablo didn't come Saturday so Brian will contact Pablo to see what he can find out about Pablo's contract.

President's Report - Brian Cox

As far as the SUP goes, we're still continuing under the old agreement until a revision is made by the city.

Our Annual Meeting will be held on Saturday, June 8, 2019. Our remaining Board Meetings are set for March 8 @ 1 PM, April 12 @ 1 PM, and May 15 @ 6 PM.

Brian made a motion to appoint the board to be the nominating committee. Nan seconded the motion, which passed 7-0.

The alcohol consumption at the clubhouse has been dealt with by speaking to the concerned parties. Also, we will post signs on the clubhouse and inform all workers about alcohol consumption is forbidden on city property.

Manager's Report - Dan Emmerson

The courts are in pretty good condition following our rains. If your ball goes over the fence, please call the front office to have someone retrieve it. Lights on courts 1, 3, 5 were replaced and the pole on court 9 needs attention, but it's not dire. We have 3 bids.

Please stay on the pathways to reduce mud. We can't use the hose bib to wash off the area by the gazebo since no water comes out. Our water fountain on Quad 1-4 had a leak, so Bruce is in the process of fixing it. Kelly is getting repair tickets on guard rails and parking lot light next to the clubhouse.

Winners of the club Singles Championship will be announced soon!

There was a member complaint from longtime member Donna Valerie about the noise level on courts 7-8. She felt like it was over the top and that our pros should follow the rules of decorum as applied to tennis.

Our CPR Contract is up for renewal. Our grant from Maureen O'Connor cuts our cost so we don't have to pay full price.

New Business

EMMO Tennis will be putting on their two tournaments the weekends of August 9, 10, 11, and also October 18, 19, 20. Fridays are unlikely to be in use. Kathy Culver made a motion to accept the two tournament weekends. Bruce seconded. The vote was 7-0 in favor.

Bruce made a motion allowing Kathy Emmerson to purchase a new blower for \$200. Diane seconded the motion. Motion passed 7-0.

Kathy Culver made a motion to approve Douglas Goodall to receive a free membership as our web master. Bruce will check with Graham Hilton to see if he still wants to be our handyman. Brian seconded the motion. Motion passed 7-0.

Diane made a motion to purchase two new umbrellas for the patio, not to exceed \$200 each. Kathy seconded the motion. Motion passed 7-0.

Old Business

Bruce made a motion to go into closed session with a majority vote of 4 out of 7 to elect a vice president. The motion was seconded by Emily. The motion failed 2-3 with 2 abstentions.

The secret ballot indicated a tie between Donn Goss and Frank Riolo.

Kathy Culver made a motion to accept both Donn and Frank as Vice-Presidents. Nan seconded the motion. Motion passed 7-0.

The meeting was adjourned at 9:14 PM.