

**DRAFT OF MINUTES OF LAKE MURRAY TENNIS CLUB BOARD MEETING
June 20, 2011**

1. CALL TO ORDER, ESTABLISH QUORUM. The meeting began at 5:15 p.m. at Lake Murray Tennis Club. Doug indicated that there was a quorum.

Board members:

Present: Douglas Goodall (President), Marty Sterling (Treasurer), Nira Lipovsky (Secretary), Janet Steinberg (Membership), Diane Bailey (Premises), Debi Adcock (Leagues and Tournaments) and Kathy Emmerson (Manager). At present there is no Social Chair.

Absent: Terry Ouellette (Vice President), Len Packard (Head Pro), and Donn Goss (Past President).

Guests: None.

2. CONSIDERATION OF THE MAY 23, 2011 MINUTES. MOTION TO APPROVE. JANET MOVED, SECONDED BY DEBI, TO APPROVE THE MAY 23, 2011 BOARD MINUTES. THE MOTION PASSED.

3. TREASURER'S REPORT – CONSIDERATION TO ACCEPT FINANCIALS FOR MAY, 2011. Marty's Register Report for May 2011 was e-mailed to the Board prior to tonight's meeting. Janet talked to Marty about a bounced check. Marty said that he received \$160 in cash from the member, and the Club suffered no charges from the bounced check. Marty said that Viki requested some guidance regarding allocations in the Budget. Doug said that he talked with Viki about these allocations and the matter has been resolved. Checking has a balance of \$39,902.80 and the Money Market Account balance is \$149,677.47, for a total of \$189,580.27. **Diane moved, seconded by Janet, to accept the Treasurer's Report for May 2011. The motion passed.**

4. REPORTS.

A. Head Pro. Len Packard. Len was absent.

B. Membership. Janet Steinberg. Janet e-mailed her report to the Board prior to tonight's meeting. Janet said that, with the June memberships, we should have 500 members or one or two more. Most are singles memberships.

C. Leagues and Tournaments. Debi Adcock. Debi asked about family memberships and what had been decided. Doug said that the Board has not make a decision on this matter. **Family Day.** Karen went to the elementary schools in the area to promote Family Day at the Club for next Sunday. Karen received the approval from Kathy for the date to hold the event. Diane said Len told her that he will be here Sunday to help with the tournament. Kathy said that she had spoken with Karen regarding talking to Carole, as Carole had said she would do the social with help. However, Carole said that she is unable to do it now. Family Day will still take place. It will begin at 1:00 p.m. and will end at 4:00 p.m. Doug said that we are having a special of \$75 on initiation fees, and this is half of the original price. At the social, we will be promoting the one-half-off initiation fee for persons who wish to join the Club. Kathy said she talked to

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Karen regarding the possibility of one of the mothers taking responsibility for getting refreshments, and we would reimburse her. Kathy will talk to Karen again about this. Doug said \$50 would be available to cover the refreshments. Kathy will talk to Len about showing up on Sunday and how things will be handled for Family Day. **Team Shirts.** Debi has checked with Cruise Control Gear about team shirts. A Club logo will be put on the shirts. There is a deadline of August 15 to place an order. The price is \$24 minus 30% and free shipping. Debi has been contacting the captains about this. It was agreed that each captain would handle their own team.

D. Social. The Social Chair has not been filled at this time. A Family Day social and tennis has been planned for Sunday, June 26, 2011 (see **Leagues and Tournaments above**).

E. Premises. Diane Bailey. Diane said that Pablo came out and did work on the premises during the month of June. She will make an offer of \$100 to do work on the premises for once a month, but it was agreed that we will not go over an offer of \$125.

F. Management. Dan and Kathy Emmerson. Windscreens. Kathy said that the windscreens on Courts 1 and 3 had to be taken down as they were measured wrong. They are redoing the windscreens. **Grounds.** The rattlesnakes are a problem and there have been reports of five or more snake sightings. There was also a baby rattler. We are not supposed to kill a snake. Kathy will talk to Debra with the City about getting signs put up regarding snakes. Kathy said she is advising members to use their own instincts if they see a snake. Debi said she saw a rattler on Court 2. **Business cards.** We need to e-mail the advertisers and collect \$5 from them. Terry will be taking care of this matter. **Election of Board members.** Kathy said they have been looking for Board members but have had no luck so far in getting anyone to agree to run for the positions. It was agreed that we will get a committee to work on this. We need a President, Treasurer and a social chair for certain. Discussion followed regarding possible candidates. **Be Aware.** Kathy said that there has been a man working outside of the courts collecting tennis balls. She wants to let us know that we should keep our eyes open and be aware of his presence. He is big, overweight, in his 50s and he comes in the early morning. **Member Complaint.** Doug said that he received a complaint from a member that the phones were not being answered during the noon hour. The complainant feels that someone should always be available to answer the phone. Doug told the man that it's possible that someone might be there, but they might be helping a customer. He (the complaining member) wants someone there even if it is raining. Doug told him that an expense would be incurred if we would have to pay to have someone here to answer the phone on rainy days. On days when the rain is iffy, Doug has asked that the answering machine be updated hourly as to playing conditions. Diane said that, if the courts are wet and not playable, the message could indicate that the caller check back in an hour for an update. The Board agreed with this method of handling things on rainy days. Management is happy to do the updates on the phone. **When Camp is Cancelled.** Kathy said that Karen did not show up for a camp and people showed up and were unhappy that Karen was not available. Karen had put out word that the camp was cancelled, but apparently everyone did not get her message. Kathy called Karen and asked Karen to let her know if a camp has been cancelled.

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Karen agreed. **Pros' Contracts.** Pros contracts are being handled. Doug said that Robert Tiangco, a Club member and an attorney, has looked at the pros' contract and is correcting the loopholes in the contract, such as always having the pro on court during lessons. The cost to the Club for Mr. Tiazco's services is \$1,125 and this amount would go towards Mr. Tiangco's Club membership. Also, if someone is injured while having a lesson on the courts, the pro should take the matter to their liability insurance company first before taking it to management. All of these matters are now covered in the contract. **Janet moved, seconded by Diane, to allow the amount of \$1,125 for Robert Tiangco's Club membership in exchange for his services rendered to the Club for modifications to the pros' contract. The motion passed.**

5. REPORT ON OUR WEBPAGE. Doug Goodall.

6. PRESIDENT'S REPORT. Volunteers' Luncheon. Doug said that we plan to do a Volunteers' Luncheon in July or August. **Election.** The deadline is July 11. Doug will contact former Board members in an effort to get members to serve on next year's Board.

7. DATE OF NEXT MEETING. The next meeting is set for Monday, July 11, 2011, at 5:00 p.m. at the LMTC Clubhouse.

8. ADJOURNMENT. The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Nira Lipovsky, Secretary
Lake Murray Tennis Club

Motions:

- 1. Diane moved, seconded by Marty to approve the May 23, 2011 Board Minutes. The Motion passed.**
- 2. Janet moved, seconded by Diane, to accept the Treasurer's Report for May 2011. The motion passed.**
- 3. Janet moved, seconded by Diane, to allow the amount of \$1,125 for Robert Tiangco's Club membership in exchange for his services rendered to the Club for modifications to the pros' contract. The motion passed.**